**Gorebridge Primary Parent Teacher Association Meeting: Monday 1st October**

**Gorebridge Primary School – Community Rooms 9 – 10.30**

**Attended:** Carey, Julie (part of the meeting) Rhona, Nicola M, Alexa, Seonaid (till 9.30) Vicky & Nicola G **Apologies:** Lynne, Janine, Claire, Mhairi, Ellen, Brenda, Steve

1. **Review of September minutes all agreed – actions below carried forward:**
* Perhaps ask parents throughout the year for bottle bags and presents for luck dip stall – left over party bags
	+ **Action: School office** to include in our section of the next newsletter
	+ **Action: Carey/Nicky** to post on FB intermittently
	+ **Action: All** to ask newsagents if they would consider donating the toys from the front of magazines before they return them – **Claire** will ask Billy’s.
	+ **Action: Julie** perhaps musical performance next year?
* **PTA note at nursery & promotion in foyer**, Carey confirmed this is in the foyer and we do include in the raffle letter. Carey must write the annual report for the AGM in October – once this is written we can recycle for use at nursery and foyer.
* **Notice board** **– Action: Julie** to check with Skanska about this, cost would have to be approved at a full meeting.
1. **P1 coffee morning – Learnings, perhaps do on the first day of term for new parents? Keep on agenda.**
* Discussions over doing things at the parent’s evenings/curriculum evenings Carey advised that we used to do this but for these events PTA and Parent Council members are parents first, so we now avoid these events.
* A member of the Parent Council will normally attend the P1 transition events – unfortunately due to illness this did not happen. We have a flyer as part of the transition pack and nursery children will know what we do from the raffle letters and being recipients of funding.
* Carey confirmed that there had been no response to the PTA/PC flyer sent home to all pupils last week.
1. **Cost of the school day update (COSD)**

Free fun Fridays: All agreed the Free Fun Friday was a success and were comfortable with splitting the age groups. P4-7s suggested: Assault course, entertainer, crafts, disco or film.

Next events

* **Friday 9th November Disco for P4-7’s** – Dennis now confirmed for this – need helpers! **Action: Alexa** will do poster and tickets again – can amend Disco robot?

**Action: Mhairi/Ellen** to confirm re food – cook has advised if we contact her we can keep food warm in school ovens.

* **P1-3 in January – trying to source a Magician for this**
* **P4-7 – March – trying to source assault course and a bouncy castle for this.**

**Action: – Julie/Steve to suggest suitable dates for these events around the school calendar.**

Cooking:

Mhairi is starting the cooking lessons with 8 school children after the October break, initial meeting held with children to agree menus etc… Julie brought in the aprons and hair nets required for cooking – Carey agreed these would come from COSD.

**Action: Lee** to send invoice through

Update 8/10 Carey and Mhairi met with Steve on Friday 5th to discuss, sites in school are not suitable, moving to Skanska’s suggestion of Community Room – potential to open toider community

**Action: Steve** to progress

Christmas: Update 8/10 – reviewing the costs of the Nursery and School Christmas events we have agreed to fully fund this year between the Cost of School Day and PTA funds.

Wellies and Shoe Library– postponed at present, Carey & Janine will pick up again next term.

1. **Halloween Disco – Wed 24th October**

**School office have tickets, flyers will come home Wednesday 10th October, and texts should go home 8th October.**

**Action: Mhairi** to get prizes **-** for EACH disco: Best costume Boy, Best Costume Girl, Runner up Boy, Runner Up Girl & 3 prizes for best carved pumpkin.

**Action: Nicola M** to get grapes

**Action: Carey** – to get the rest!

**Helpers are required – confirmed, Carey, Nicola M, Rhona & Alexa**

1. **Treasurers update**
* Recent income- matched giving from BOS foundation for volunteering at Halloween disco (£215) and summer fair (£500). Valentines disco raised £283.10 and summer fair £667.11.
* Cost of the school day fund of £8943 awarded in May 2018.
* Recent expenditure- invoice from school at end of school term June 2018 for sports day fruit, texts, photocopying and summer fair baking.
* Treasurers Account- the adjusted bank balance, taking the above into account gives a current balance of approx. £14,624 of which approx. £5681 is available to PTA.
* Last year’s accounts submitted to accountant August 2018 for approval.
1. **AOB**
* **Aprons for arts and crafts** – Julie brought in the red aprons, cost £2.50, all agreed to fund these for the school from PTA funds

**Action: Lee** to send invoice through.

* **Discussions over PTA funded poster campaign to cover the following topics:**
	+ Healthy eating

**Action: Steve/Julie** confirm the Healthy eating policy in the school, free fruit etc. would be beneficial to have a meeting to discuss – include Mhairi and Gail the cook where we can review and potentially identify where the PTA can assist – perhaps healthy school snack week where we pay for some snacks/tuck shop for fruit?

* + Child Safety – needles near school, Nicola M confirmed this was discussed at school with the pupils after we raised at the last meeting. Continued issues with drugs within Gorebridge then discussed.

**Action: Alexa/Steve/Julie** has a contact with a youth Drug Action group potential to get them involved in an assembly?

* + Litter
	+ Any others!

**Action – Carey** to discuss with Steve & Julie

* **Water bottles** – can teachers check pupils are emptying the bottles at the start of each day, concern raised that some children are not doing this.

**Action: Steve/Julie**

* **Christmas Fair** – Julie/Steve to confirm date and if PTA are doing Santa/anything else for this.
* **Parking** – process has changed with no traffic wardens now in place so JRSO data is inaccurate – Carey is checking new process with Gillian Bathgate. Carey has contacted Beacon re the lorries blocking the route into the leisure centre car park – they have apologised and confirmed they have raised with the contractors. At our instigation the Police have also been checking for cars going the wrong way into/out of the car park.

**Next meeting Monday 5th November @ 9am**