**Gorebridge Primary Parent Teacher Association Meeting: Monday 3rd September**

**Gorebridge Primary School – Community Rooms 9 – 10.30**

**Attended: Carey, Mhairi, Ellen, Rhona, Vicky, Alexa, Seonaid & Claire**

**Apologies: Lynne, Janine, Nicky M, Nicky G**

**Minutes:**

1. **Review of April minutes all agreed. Below learnings from Summer Fair**

Perhaps ask parents throughout the year for bottle bags and presents for luck dip stall – left over party bags

* **Action: School office** to include in our section of the next newsletter
* **Action: Carey/Nicky** to post on FB intermittently
* **Action: All** to ask newsagents if they would consider donating the toys from the front of magazines before they return them – **Claire** will ask Billy’s.
* **Action: Julie** perhaps musical performance next year?
1. **P1 coffee morning –** Friday 7th SeptemberVicky and Seonaid organising, all supplies except Milk and cups are in the cupboard, Carey has cancelled the let booked for this and
	* **Action: Vicky** will buy cups and pass receipt to Carey
	* **Action: All** to consider ensuring we stick to pupil post day on Wednesday
	* **Action: Vicky/Seonaid** to confirm text – 124 characters (including spaces) to Carey to request Lee to send to all P1 parents.
2. **Cost of the school day update**

We ran thought the spreadsheet which was approved last school year.

**Free Fun Friday:**

**F**iner details confirmed, just need flyers and volunteers confirmed – details from email sent earlier. We need volunteers from us and the school so if you can let me know if you can help that would be great. Obviously, I’ll be there with Ellie who is P5/6 so please feel free to come with yours regardless of primary!! Once we have held this one we can assess and plan in the other events.

* Free School Uniform Disco
* P1-3 and siblings
* Friday 14th September
* 12.30-2.30 children are to be collected from the school office
* Tickets from school office - lunch will be provided and parents are welcome to stay
* Helpers required, and we will have another event for P4-7 with siblings later in the year.

**Actions All**: to let me know if you can help
**Action: Alexa:** - posters etc for Wednesday – Carey text for next week
**Action: Nicky M:** can you ask Jillian if she can cover first aid please?

Potential other ideas – Dr Bike, craft stations with rotation between stations every half hour?

**Cooking:**

**Action: Carey** to email Skanska re cooker **- completed**

**Action: Julie and Mhairi** to liaise direct re starting in school with pupils to end year and from January we will hopefully have cooker to do the family cooking sessions.

**Christmas:**

Confirmed that we would meet the full cost of school production coming in – just under £1000 and nursery about £500, we have budged £1500 if too much over will take from PTA budget.

1. **Wellies and Shoe Library**

Wellies:

**Action: Carey** to buy pegs - **completed**

**Action: Rhona** to go in tomorrow @ 11.30 and write Gorebridge Primary School in them all and peg and take photo for Carey to put on FB.

**Action: School office** to contact Rhona if the boxes when in place need tidying any time.

Shoe Library:

**Action: Carey** to catch up with Janine

**Action: Seonaid** to share with Carey her shoe storage solution

1. **Halloween Disco – Wed 24th October – not covered**
2. **AOB**
* **Needles close to school** – Rhona brought up the needle found close to the school and asked if the school could discuss with pupils – not to pick up any needles but let someone know where it is.
* **PTA note at nursery & promotion in foyer**, Carey confirmed this is in the foyer and we do include in the raffle letter. Carey must write the annual report for the AGM in October – once this is written we can recycle for use at nursery and foyer.
* **Aprons – Carey advised that the trial ones ordered were not suitable due to quality.**

**Action: Julie** to pass the Education Resources Booklet to Carey to check and order from.

* **Notice board** **– Action: Julie** to check with Skanska about this, cost would have to be approved at a full meeting.

**Next meeting Monday 1st October @ 9am**